

Standing Rules for Latigo

June 2011

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I. General Rules:

1. Standing Rules are subject to change as determined by a majority vote of the LATIGO Board.
2. Requests to change the Standing Rules should be presented to the LATIGO Manager in writing. Requested changes will be considered at the next scheduled Board Meeting.
3. Standing Rules will never violate the By-Laws or Articles of Incorporation of LATIGO.
4. The LATIGO facilities may only be used as part of a LATIGO sponsored event. All who use the facilities for horse related activities must sign a Hold-Harmless agreement prior to using the facilities and pay a day use fee. It is the responsibility of LATIGO Management ensures that their guests comply with this rule. This is a requirement of Latigo's liability insurance – no exceptions will be made.
5. Dependents that are under the age of sixteen may only use the LATIGO facilities when accompanied by a parent or legal guardian. LATIGO is not responsible for injuries that may occur to the rider or their horse during unsupervised times. Considering the risk associated with equestrian activities, it is recommended that no one ride alone at the LATIGO facilities.
6. Show participants are responsible for the actions of their families and guests. You will be required to reimburse the facility for negligent damage to LATIGO property. Willful and repeated instances of negligent damage to LATIGO property may result in revocation of your ability to attend Latigo's events.
7. LATIGO is a family centric organization whose activities often include minors. Language and actions should be such that it is acceptable in the presence of minors. Willful and repeated instances of inappropriate language and actions may result in revocation of your ability to attend Latigo's events.
8. No open toed shoes, tank tops, shorts or spaghetti straps are allowed during any event held at Latigo.
9. Alcohol Consumption by any rider **before or during** any event held at Latigo is unacceptable and the individual will not be allowed to ride on the Latigo premises and forfeits all money paid for the event. If management "**suspects**" any of the above stated, they will have grounds to dismiss the rider, no evidence is necessary.
10. Inappropriate Behavior, Actions, Language will NOT be tolerated on LATIGO premise. We reserve the right to dismiss anyone from LATIGO property and take any action we see fit, including and not limited to legal and lawful action.

II. Open Show Rules:

A. Definitions: For the purposes of this document, the following definitions will be used:

1. Open Show – Any Breed of Horse or Mule may show.
2. Discipline – Groupings of classes used in Open Shows. For the purpose of this document they will be English, Western, Speed or Ranch.
3. Class – Examples, Western Pleasure, English Equitation, Barrels and Ranch Trail.
4. Rider Classification – Rider ability levels. For the purpose of this document they will be Open, Lead line, Walk-Trot, Novice Jr/Sr and Age Group.

B. Open Show General Rules:

1. The decisions of the judges and show officials will be final. Arguing with judges and show officials can be grounds for dismissal from the show, removal from the LATIGO property, forfeiture of show fees or any combination of the above penalties. Penalty will be determined by a majority vote of the LATIGO Board.
2. **Open Show protests and disputes must be brought to the attention of the Open Show Manager or Office Manager on the day of the event that the protest or dispute took place or it will be considered invalid.** If not resolved by the Show Manager, the LATIGO Manager will arbitrate. Protests or disputes that cannot be immediately resolved should be sent in writing to the LATIGO Manager. Written disputes will be discussed at the next scheduled Board Meeting. Written disputes will not be accepted more than 10 days after the disputed event. A \$25.00 deposit is required with each written protest or dispute. If the protest or dispute is resolved in favor of the protestor, the \$25.00 deposit shall be refunded. (For Dispute Form, see page 6.)
3. All Open Shows will be conducted in accordance with the AQHA Rule Book when it does not conflict with the Standing Rules. When a conflict exists between the AQHA Rule Book and the Standing Rules, the Standing Rules will take precedent. A copy of the AQHA Rule Book and Standing Rules will be maintained in the show office at all times to help resolve questions, disputes, and/or protests to LATIGO Standing Rules
4. Exhibition and /or schooling entries may be permitted in judged classes and timed events at the sole discretion of show judges and show managements. Every effort will be made to make Walk-Trot and Novice classes fair and safe for inexperienced riders.

5. You will not receive a participation point for non-judged/exhibition participation in an Open Show judged or Gymkhana Show class. Exhibition and/or schooling entries may be permitted in judged Open Show classes at the sole discretion of show judges and management. If permitted, the judge will not consider these exhibition rides in their placing of the class nor will they be used to determine the points earned for placing in that class.
6. A horse cannot be entered more than once in any event, except for lead line and Walk/Trot; however you may use more than one horse per discipline and/or event. All points are based on One Horse/One Rider combination.
7. The use of helmets by riders in LATIGO events is encouraged and recommended, but not required.
8. All riders must wear long pants, long sleeved shirt, boots with a heel and cowboy hat or helmet. Improper attire will result in disqualification without refund.
9. All contestants under the age of 18 must have the signature of their parent or guardian on the entry form to participate in a show. For insurance reasons, no exceptions will be made to this rule.
10. A parent or guardian must be present at a LATIGO event for any minor to participate in the event. Another adult may assume responsibility for a minor child at a LATIGO event with written permission of the minor's parent or guardian.

C. Open Show Cancellation Rules:

1. In the event of inclement weather, Open Shows may be delayed up to 60 minutes to await a change in condition.
2. Open Show cancellation or change of venue can be determined based on the weather or condition of the grounds. A motion to cancel or change venue can only be made by the Latigo Manager, Dailey Manager, or majority of scheduled judges and office help. Cancellations or changes in venue will be determined by a majority vote of Board Members present at the event.
3. In the case of a Show cancellation in the middle of the event, year-end Series points will be awarded for all completed classes. (E.g. Pleasure). For a class to be considered completed, all age groups for that class must be completed. These points will apply toward winter year-end awards.
4. In the case of an Open Show cancellation in the middle of the event, show and year-end/series-end points will be accumulated and awarded based on completed classes (e.g. Western Pleasure). For a class to be considered completed, all age groups for that class must be completed. Show awards will only be given at the completion of an entire discipline (e.g. English, Western, Speed and Ranch).
5. Since participation in the Trail Classes is on a first come - first serve basis, points will be awarded in the Trail Classes if the show is cancelled but the trail course has been opened for at least three hours. This exception is made to give credit to those who finish in a timely manner. All participants who do not complete the trail course by the time it is closed will be considered scratched from the class and forfeit their entry fee.
6. Make-up of cancelled events or classes will be done at the sole discretion of the LATIGO Manager and/or board.
7. Latigo may cancel any event at any time due to lack of participation or volunteers.

D. Open Show Office Fee:

1. There will be no charge for the lead line class
2. A \$5.00 office charge will be charged per Open Show per contestant. The maximum office charge per family per Open Show is \$10.00 regardless of the number of family members entered as contestants. For all Ranch Shows the \$5.00 Office Fee is per Rider, not family.
3. A \$10.00 stock charge will be charged for all classes involving the use of animals.
4. Each run involving an animal that the contestant takes will require the payment of the stock charge.
5. See Showbills for all fees that apply to the Open Show offered

E. Open Show Refund and Credit Rules:

1. Cash refunds will not be given. Credit for a future LATIGO event will be given for classes cancelled because of the weather or classes withdrawn from prior to the start of the class. You or your representative must formally withdraw from a class in the show office before the class begins.
2. No credit or refund will be given for scratched classes. You will be considered scratched from a class if you do not formally withdraw from the class and do not show up in time to be judged or timed.
3. Every rider is called 3 times to participate in their class. If the rider has not entered the arena by the third call of their name or number, they shall be scratched and forfeit the cost of the class or event.

4. In the event of cancellation of classes due to weather, contestants must formally ask in the show office for a credit for cancelled classes. The Open Show Manager will issue the credit that can be used at a future LATIGO event. This request for credit must be requested and granted the day of the event.
5. Credit will be issued in the form of a credit slip signed by the Open Show Manager, Office Manager or Show Secretary listing the contestant, date credit issued, amount of credit. The Open Show Manager will confirm that fees have been paid for all classes where credit is being issued and annotate the show sheets accordingly.
6. Once issued, credit slips will not be replaced. Credit slips can only be used for entry fees and cannot be used in the concession stand, or for any other charges.
7. The Open Show Manager will provide to the LATIGO Treasurer a list of office credits and debits (unpaid office charges) after each event. The LATIGO Treasurer will create and maintain a debit sheet that will be provided to the Open Show Manager or Gymkhana Show Office Manager prior to each event.
8. The Open Show Manager will annotate the sheet when debits are paid. Any unpaid debits could result in forfeiture of receiving awards or being able to participate in future Latigo events.
9. **A \$25 Service fee will be added for all returned checks.**

F. Open Show Eligibility and Participation Rules:

1. Riding categories are based on the **ability and age of the contestant and not on the horse.** Assessment of a riders ability is a judgment call of the contestant but should follow the following general definitions:
 - a. Green Horse: This is a Horse that is 5yrs or under in age.
 - b. Definition of Walk-Trot Rider – A beginning level rider whose riding proficiency is at the walk and trot gates only. No loping will be required in any Walk-Trot classes. This class is for those ages 13yr & Under. Walk/Trot is the only division that may ride using any headstall or bit, no matter the age of the horse.
 - c. Definition of Novice Rider – An intermediate level rider who's riding proficiency extends to beginning loping. Patterns for the Novice Riders will be simpler than those for Age-Group Riders and require only simple lead changes. There are 2 Novice divisions: Novice Jr. 13yr & Under and Novice Sr. 14yr and Over. Rider must ride in legal tack.
 - d. Definition of Age-Group Rider – An advanced level rider who's riding proficiency extends to all gates. Patterns for Age-Group Riders are more complex than those for Novice and may require flying lead changes. There are three age groups as described below. All rider must ride in legal tack.
 - e. Contestant's age as of January 1st of the show year unless otherwise stated..
 - f. Available age groups include the following:
 - a. Age-Group 13 and Under
 - b. Age-Group 14 – 18
 - c. Age-Group 19 and Over
 - f. If a rider turns of an age that would move them to the next age group after the 1st of the year, but before the beginning of the series, that rider may choose to move up to the next age group. That rider will not be allowed to move back to the previous level for any reasons.
 - g. Contestants in Walk-Trot classes cannot enter other riding classes.
 - h. Contestants in Novice classes cannot enter other non-Novice riding classes.
 - i. If a contestant receives a Year-End Division High-Point, an Overall High Point or Reserve Overall high Point LATIGO End of Series award in Walk-Trot or Novice, they must move up at least one riding classification level the following year. Other contestants whose riding skill level exceeds the definition of Walk-Trot and Novice listed previously in these Standing Rules should also move up in Rider classification. Latigo reserves the right to advance or move down any rider that they deem necessary.
 - j. Classification the following year. The LATIGO Board will monitor this situation and may require a rider to move up or down if it determines that a person's is riding in a classification level below or above their riding ability.
 - k. You may, by your choice, move up but not down in rider classification. Once you move up in rider classification, you may not move back down in this or subsequent LATIGO show events/seasons. LATIGO management may allow an individual to move down a level if they determine that a person's riding in a classification level above their riding ability and may be a danger to themselves and other rider's.

G. Open Show Events/Classes:

1. Every effort will be made to have the Show Office open at least one hour prior to the start of the first class.
2. Cancellation of shows will be at the discretion of the LATIGO Manager and/or LATIGO board. Changes to the schedule will be posted on the LATIGO website.
3. Classes for each Open Show will be posted on the Showbill.
4. The classes available at each Show may be altered by a majority vote of the LATIGO Board.
5. **Required attire must consist of a boot with a heel, long sleeve shirt, long pants, cowboy hat or helmet.** Proper English attire is of course accepted for English Classes. If required attire is not worn, you will be disqualified without refund.
6. Legal Tack required for horse, see AQHA rule book. Wraps/Boots ok for speed and jumping events only, see AQHA Rule Book. No sheets, sleezies or tail wraps allowed on horse during show at any time.
7. A Lead-line Class will be offered at each Open Winter Buckle Series Show. This class is open to non-riders age eight and under. This class will require the contestant to be lead in the arena by a responsible handler. A Lead-Line Class may be offered in the speed events and this will require an individual to be in the arena with the rider.
8. All Classes offered at the Open Shows will be listed on the Showbill. The rules and descriptions for these classes will be listed in a separate Rules and Regulations Book pertaining to that specific Show.

III. Open Show Point Tabulation and Award Rules:

A. Point Tabulation Rules:

1. A maximum of **six placing ribbons** will be awarded for every Open Show class if it is determined that ribbons will be awarded for the shows. Latigo may reserve the right to not award ribbons for certain shows. (No ribbons will be given during Gymkhana Summer Nights). Placings will be through 6th.
2. Points are awarded in each class based on placing.

Number of Points

- 1st Place = 6 Points
- 2nd Place = 5 Points
- 3rd Place = 4 Points
- 4th Place = 3 Points
- 5th Place = 2 Points
- 6th Place = 1 Point

**1 Participation point is given for all placed and non-placed entries.

4. One participation point will be awarded to all non-exhibition contestants in a class.
5. Points are based on One Horse/One Rider combination.
***In the event of illness, injury or death of your point horse you may ride another horse and have all previous points tabulated with current points. **YOU MUST HAVE A VET NOTE FOR PROOF.**

B. Gymkhana Summer Nights Show Award Rules:

1. For Gymkhana Summer Nights, points are based on rider and not horse/rider combination. Therefore, your points may be tabulated on more than one horse for all 4 events. However, you still may only collect points and time on one horse per event. If you are riding more than one horse in an event, you must determine at sign in your point horse. If you do not do this, the office will award your points to the first horse you run on.
2. Any horse can be used for these exhibition runs. The contestant must pay the normal speed class fee (which ever applies) for each exhibition run taken. Exhibition runs will not be placed to keep them from altering class standings. No year-end points will be awarded or accumulated for these exhibition runs.

LOPING PEN – WARM UP ARENA (THESE RULES APPLY TO WARMING UP IN ANY OF LATIGO'S ARENAS)

This arena is where horses are warmed up and prepared for the show arena. This area can be a very dangerous place. Riders are also getting themselves prepared to show and can be nervous or simply

preoccupied with the task at hand. Common sense and courtesy can help avoid accident or annoying near misses. Here are a few guidelines to help keep the loping pen a safe and pleasant place to get horses ready to show.

Horses in the warm up area travel in the same direction in concentric circles. To enter the loping area, merge into traffic as if you were entering a traffic circle. Look and wait for a clearing. Once in, maintain the same speed as the horse in front of you. If you want to pass, look behind you so you don't crash into the horse in the other lane.

Stay to the inside circle if you want to go slow. This is the slow lane. Stay to the outside circle if you want to go fast. This is the fast lane. Try not to bunch up and talk or stand still anywhere in the traffic.

Never stop in traffic. If you must stop, please slow down and exit to an area devoid of traffic. This also applies to dry working your horse. If you are going to do some pulling and spinning, please do it where you have room.

If you see someone that is looking for a way into traffic or an exit out of traffic, please be kind enough to let them in or out. Always remember to think about the other person and how you would feel in a similar situation.

When the time comes to boot up or put on chaps, find a safe place out of traffic. Be careful that your horse is not too close to another horse that might kick or bite. Watch your own horse for signs of rude behavior.

Most youth cutters are in the loping pen to get a horse ready. They can ride and control their horse. They have a good understanding of how to behave themselves. The loping pen is not a place for baby sitting or entertainment, nor for riding lessons. Anyone in the loping area, no matter what the age, should have the ability to control their horse at all times. This is for their own safety as well as for others.

Pedestrians in the loping area should yield to those people who are there to get a horse ready to show. If you must get off your horse, find a safe place to tie them. Do not tie kicking horses or studs in the loping pen. Someone may tie a horse next to them. Do not get upset with someone for spanking your horse if it kicks or bites at them.

Use the loping pen for exercise and to season young horses only when there is enough room. Be considerate of people in there to get their horse ready to show.

Ideally, show management should keep the ground in the loping pen as deep and nice to lope in as the working pen. Horses spend more time pounding the ground in the loping pen than in the show pen. There will be a tractor coming in periodically to work the pen. Move your horse out of the way and move any tied horses away from the area to be worked.

People will want to change direction from time to time. Whether they want to bend their horse the other way or simply are tired of going right and want to go left, slow down, stop and turn your horse around. If you want to go another direction, simply ask someone if they would like to turn around. Do not be offended if some contestant ignores your request, it simply means their horse isn't broke and they can't do this maneuver.

Loping Pen/Warm up Arena Humor

Try to maintain good humor in the pen. People have sometimes been in there for hours, days, a week it seems. Not only can they be preoccupied with what they may be doing, but they may be very tired, even delirious. Try to be defensive only in your driving and keep your attitude on the light side.

A final note . . . Always look out for trainers, horseback or not. Even if they were once a looper, they get instant amnesia when entering the loping pen. Don't run over them, good help is hard to find.

The following may be posted at cuttings in the loping pen:

Loping Pen Etiquette and Guidelines

- Stay to the inside if you want to go slow, stay to the outside if you want to go fast.
- Never stop in traffic. Stop and do dry work in an area with no traffic. Apply boots and groom in areas with no traffic.
- If you must tie your horse, tie them to something secure outside the arena. Do not tie studs, kicking or biting horses in the loping pen. Someone may tie another horse close to them. Do not get upset if someone spansks your horse for kicking or biting.
- Riders must be in control of their horse at all times.
- Look before leaving or entering traffic. Yield to lopers.
- Do not exercise horses or season young horses when there is limited space in this loping area.
- Do not weave in and out of traffic without looking. Maintain constant speed and stay to inside when going slow to help avoid the need for other people to have to weave in and out of traffic.
- Change directions and maintain flow in one direction when asked. Always ask when you wish to change directions.
- Yield to tractor and be careful of pedestrians and other lopers wishing to exit or enter. Leave pen when asked by announcer.
- Try to maintain a good sense of humor. People may be tired and nervous. Be patient with newcomers and try to help them learn by referring them to these guidelines.

DISCREPANCY
FORM

Name: _____

Phone Number: _____

Email: _____

Address: _____

Rider Name: _____

Rider Number: _____

**Date of Show in
Question:** _____

Please fill in what you believe the point total to be:

English Points _____

Speed Points _____

Western Points _____

Over All Points _____

Ranch Points _____

Notes: _____
